

**WASHINGTON FEDERATION OF REPUBLICAN WOMEN (WFRW)  
STANDING RULES**

**1. Resolutions**

- a. Resolutions may be presented to the Chair of the Resolutions Committee by any club, the Board of Directors, and any Standing Committee no later than fourteen days prior to convention or special meeting.
- b. All resolutions shall be germane to the work of WFRW.
- c. Resolutions that relate to the work of a Standing Committee shall be referred to the chair of that committee before consideration by the Resolutions Committee.
- d. Only emergency and courtesy resolutions may be submitted from the floor of conventions or special meetings. When delayed action would be disadvantageous to the work of WFRW, that resolution shall be considered an emergency resolution.

**2. Endorsements**

- a. WFRW as a whole and its President shall not publicly endorse any candidate for public office in contested Republican primaries, special elections, general elections, or nonpartisan elections when more than one Republican candidate is running for the same office.
- b. If the WFRW President desires to make such an endorsement, she must resign her position or take a leave of absence.
- c. Individual WFRW members may work for the candidate of their choice in such contested elections, but not in the name of the club or WFRW.
- d. Endorsements and what constitutes an endorsement:
  - 1) WFRW's name or the President's name in writing or print available to the public, such as in brochures, news ads, or candidate's press releases or as a campaign contributor
  - 2) Using home for candidate headquarters
  - 3) Hosting or sponsoring a coffee or fundraiser
  - 4) Serving on candidate's various committees
  - 5) Working as a volunteer or a paid staff member on a candidate's campaign

**3. WFRW President Running for Public Office**

If the President runs for any public office other than precinct committee officer, she shall resign from her WFRW presidency. This does not preclude her from running as a delegate or alternate to the Republican National Convention or as an elector.

**4. Expense Reimbursements**

All expense reimbursements shall adhere to the following:

- a. All reimbursements shall be subject to budget limitations.
- b. Expenses must be preapproved and the reimbursement request submitted with receipts to the WFRW President. Requests for reimbursement may be sent via U.S. Postal Service with original receipts or via e-mail with scans of receipts. Upon approval, the request shall be sent to the WFRW Treasurer. Reimbursement shall be made within thirty days from the date approved.

- c. The President may be reimbursed for reasonable transportation, hotel accommodations, meals, and registration fees for:
  - 1) NFRW and WFRW Board of Directors meetings.
  - 2) NFRW and WFRW Conventions.
  - 3) Meetings within the state that involve WFRW business, speaking at clubs, workshops, and so forth.
- d. The Vice Presidents, Recording Secretary, Membership Secretary, and Treasurer may be reimbursed for budget items, including reasonable transportation and accommodations for:
  - 1) WFRW Board of Directors meetings.
  - 2) WFRW Conventions.
  - 3) Officers' meetings, speaking at clubs, workshops, and so forth. In their capacity as club advisors, they are encouraged to visit clubs assigned to them when appropriate (or if required).
- e. All Board of Directors members may be reimbursed for official fax charges, printing, mailing, supplies, and so forth, when conducting WFRW business and upon preapproval by the WFRW President.
- f. Clubs are encouraged to assist elected WFRW officers with travel expenses.

**5. Rosters and Lists**

Neither the WFRW membership roster nor e-mail lists shall be given to any candidate or organization other than the NFRW or used for commercial purposes.

**6. Reading of the Rules**

At the first Board of Directors meeting of each fiscal year, the Standing Rules shall be read for the knowledge and information of Board members, and each new Board member shall receive a copy of the Bylaws and the Standing Rules.

**7. Amendment**

These rules may be amended or rescinded by a majority vote of the Board of Directors at any meeting and without previous notice, as per *Robert's Rules of Order, Newly Revised*.

Adopted October 10, 1998 and amended March 23, 2002, October 21, 2017, and May 18, 2019