

**WASHINGTON FEDERATION OF REPUBLICAN WOMEN (WFRW)**  
Standing Rules for Board of Directors  
(Adopted October 10, 1998 and amended March 23, 2002 and October 21, 2017)

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1. Resolutions may be presented by any club, the Board of Directors, and any Standing Committee. All resolutions shall be germane to the work of the Federation and shall be sent to the Chairman of the Resolutions Committee no later than fourteen days prior to convention or special meeting.
  - a. Resolutions that relate to the work of a Standing Committee shall be referred to the chairman of that committee before consideration by the Resolutions Committee.
  - b. Only emergency and courtesy resolutions may be submitted from the floor of convention or special meetings. (Resolutions where delayed action would be disadvantageous to the work of the Federation shall be considered emergency resolutions.)
2. District Directors shall visit all clubs in their district at least once a year at the expense of WFRW, as budgeted, and report, in writing, to the District Director Coordinator on their visitations.
3. The State Federation as a whole and its President shall not publicly endorse any candidate for public office in contested Republican primaries, special elections, general elections, or nonpartisan elections when more than one Republican candidate is running for the same office. Individual WFRW members may work for the candidate of their choice in such contested elections, but not in the name of the club or Federation.
4. If the WFRW President desires to make such an endorsement, she must resign her position or take a leave of absence. If the WFRW President runs for any public office other than precinct committee officer, she shall resign from her WFRW presidency. This does not preclude the President from running as a delegate to the Republican National Convention.
5. Endorsements and what constitutes an endorsement:
  - a. The Federation's or President's name in writing or print available to the public, such as in brochures, news ads, candidate's press releases, or as a campaign contributor.
  - b. Use of home for candidate headquarters.
  - c. Hosting or sponsoring a coffee or fundraiser.
  - d. Serving on candidate's various committees.
  - e. Working as a volunteer or a paid staff member on a candidate's campaign.
6. All expense reimbursements shall adhere to the following:
  - A. All reimbursements shall be subject to budget limitations.
  - B. Expenses must be preapproved and the reimbursement request submitted with receipts to the WFRW President. Requests for reimbursement may be sent via U.S. Postal Service with original receipts or via email with scans of receipts. Upon approval, the request will be sent to the WFRW Treasurer. Reimbursement will be made within thirty days from the date approved.
  - C. The President may be reimbursed for reasonable transportation, hotel accommodations, meals, and registration fees for:
    - 1) NFRW and WFRW Board of Directors meetings.
    - 2) NFRW and WFRW Conventions.
    - 3) Meetings within the state that involve Federation business, speaking at clubs, district workshops, and so forth.
  - D. The Elected Officers (Vice Presidents, Secretary, and Treasurer) may be reimbursed for budgeted items, including reasonable transportation and accommodations for:
    - 1) WFRW Board of Directors meetings.
    - 2) WFRW Conventions.
    - 3) Officers meetings, speaking to clubs, workshops, and so forth.
  - E. All Board of Directors, when conducting Federation business, and upon preapproval by the President, may be reimbursed for official telephone and fax charges, printing, mailing, supplies, and so forth.
  - F. Transportation shall be reimbursed at the following rates:
    - 1) Airfare: coach only.
    - 2) Car: IRS business rate.
  - G. District Workshops, if held, shall be self-supporting unless otherwise budgeted.
  - H. Clubs are encouraged to assist Elected Officers with travel expenses.
7. Neither the WFRW membership roster nor email list may be given out to any candidate or organization other than the National Federation of Republican Women.

8. At the first Board of Directors meeting of each fiscal year, the Standing Rules shall be read for the knowledge and information of the board members, and each new board member shall receive a copy of the Bylaws and Standing Rules.
9. These rules may be amended or rescinded by a majority vote of the Board of Directors at any meeting and without previous notice, as per Robert's Rules of Order.