



## 2024-2025 NFRW CLUB ACHIEVEMENT AWARD INSTRUCTIONS

Clubs will be recognized during the 43rd Biennial Convention in September 2025.

**CLUB PRESIDENTS:** Please complete the Club Achievement Award online form (Excel spreadsheet) at <https://www.nfrw.org/drl-awards> and email it to your State President on or before June 1, 2025. By emailing this spreadsheet, you are certifying that the information contained in it is correct.

**STATE PRESIDENTS:** Please encourage every Club President to email their Club Achievement Award form (Excel spreadsheet) to you on or before June 1, 2025. Your NFRW Achievement Award Committee Region Leader will send you an Excel spreadsheet prior to the award deadline for you to fill out: *2025 NFRW Achievement Award Winners*. Please use the designated *2025 NFRW Achievement Award Winners* spreadsheet to provide all the information requested for your state's Achievement Award Winners. This Excel spreadsheet will save a tremendous amount of time for your Committee Region Leader, the Achievement Award Committee, and NFRW. **Once completed, please email the 2025 NFRW Achievement Award Winners spreadsheet to [nfrwaa@gmail.com](mailto:nfrwaa@gmail.com) on or before June 30, 2025. Please put your Region Number in the Subject Line with your State Name. You must also attach each individual Club Achievement Award form (Excel spreadsheet) to the email.**

Don't forget, you are responsible for certifying that all information submitted on each Club Achievement Award form (Excel spreadsheet) is accurate, including the points and specific award, before adding to the *2025 NFRW Achievement Award Winners* spreadsheet. If there are errors in the points tabulation, please correct and contact the Club President.

The Club Achievement Award Excel spreadsheet is for the two-year time period: January 1, 2024, through December 31, 2025. Check the criteria on whether activities need to be completed in one or both years of the biennium. Although some programs or activities may occur after the June 1, 2025, awards deadline, credit will be given for programs scheduled through the end of December 2025. Programs and activities can be checked off as your club completes them. Additional activities and bonus points have been added to this worksheet to give the opportunity for large and small clubs to achieve a higher level of recognition. Be sure to check the criteria for each item as criteria have changed for this biennium.

The Club Achievement Award is designed to enhance teamwork among members of each club. Using the Club Achievement Award form (Excel Spreadsheet) as a guide for planning club activities will produce a well-balanced club program. It establishes standards of performance for club functions, membership development, programs, leadership development, campaign activities and community relations.

There are four levels of achievement:

**BRONZE AWARD: 160-189 points**

**GOLD AWARD: 215-239 points**

**SILVER AWARD: 190-214 points**

**DIAMOND AWARD: 240 points or more**

The Excel spreadsheet will total all points earned in each of the program six categories to tabulate your level of achievement.

Only clubs that have paid their annual service charge and full membership per-capita dues for both 2024 and 2025 are considered eligible for the Achievement Awards, unless chartered late in 2024 or in 2025. Women club members are considered in good standing if they have paid their 2025 dues to NFRW through their club.

**STATE PRESIDENTS: Do not email Club Achievement Award forms (Excel Spreadsheets) to your Committee Region Leader. EMAIL ALL CLUB ACHIEVEMENT AWARD FORMS (Excel Spreadsheets) to:**

**[nfrwaa@gmail.com](mailto:nfrwaa@gmail.com)**

If you have any questions, please contact your Committee Region Leader listed below.

**NFRW ACHIEVEMENT AWARDS COMMITTEE**

**Chair: Rose Wing (GA)**

**678-386-1059**

**[wingr@bellsouth.net](mailto:wingr@bellsouth.net)**

**Region 1: HI, ID, MT, OR, WA**

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**Region 2: AK, AZ, CA, NV, UT**

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**Region 3: CO, GU, MN, ND, NE, SD, WY**

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**Region 4: KS, LA, NM, OK, TX**

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**Region 5: AR, KY, MO, MS, TN**

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**Region 6: AL, FL, GA, NC, PR, SC**

*Carol Rogers (KY)*

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**Region 7: DC, DE, MD, OH, PA, VA, WV**

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**Region 8: IA, IL, IN, MI, WI**

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**Region 9: CT, MA, ME, NH, NJ, NY, RI, VT**

*Toria Morgan (GA)*

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